**SOP 28 – Incident Involving Alcohol Sales or BYOB Violations** *Douglas Forest RV Resort LLC – 106 Douglas Road, Webster, MA*

1. If alcohol is being sold, distributed, or consumed in violation of state law or park rules, notify the General Manager or on-site lead immediately.
2. If minors are involved in alcohol possession or consumption, call 911 and report underage drinking.
3. Do not confront the individuals aggressively. Approach only if safe and if directed by management.
4. Observe and document:  
   * Time and location of the incident
   * Type of alcohol and how it was being served or consumed
   * Names or site numbers of those involved (if known)
   * Witness statements
5. Take photos of setup (e.g., coolers, tables, signage) if there is unlicensed alcohol distribution or a pop-up bar setup.
6. If the guest refuses to comply with park rules after a warning, step away and notify management or law enforcement.
7. Complete an Incident Report including:  
   * Nature of the violation
   * Involved individuals
   * Response taken and by whom
8. Park management will determine if disciplinary action is necessary, including warnings, citations, or guest removal.
9. No public intoxication, excessive noise, or open alcohol containers are permitted in shared areas unless approved for special events.
10. All events serving alcohol must be pre-approved by management and follow all applicable state and local liquor laws.